



## **Board of Trustees**

### **Overview**

The Museum of Scottish Lighthouses (MoSL) is seeking new members to join the museum's Board of Trustees as we move into a period of recovery to counter the effects of the Pandemic and embark on an exciting new phase to broaden the offering for the good of the local community and economy of the surrounding area. MoSL is a registered charity operated as a company limited by guarantee and the Board of Directors of the company, including the Chair, are also Trustees of the charity. (Registered Charity SC0 23118 Company No. 154337).

The Trustees play a vital role, providing their experience and skills to help and support the Museum team to deliver a world class visitor attraction, preserve an important part of Scotland's Industrial Heritage and to bring tangible benefit to the people of Fraserburgh. Under the leadership of the Chair, the Board of Trustees is responsible for setting the strategy and policies of the Museum, providing guidance and support to the Museum Manager and staff.

### **About the Museum of Scottish Lighthouses**

The home of MoSL is the bustling fishing port of Fraserburgh on the North East corner of Aberdeenshire. The museum consists of two distinct sites, a purpose-built museum building with exhibition areas, café and retail facilities and Kinnaird Head Lighthouse. The lighthouse was the very first on mainland Scotland (1787) to be established by the Northern Lighthouse Board and is unique as it built within the 16<sup>th</sup> Century Kinnaird Head Castle. The Castle and the adjacent Wine Tower are two of the best preserved structures of the ancient "nine castles of the knuckle" situated along the Buchan coast. MoSL tells not only the great story of the Northern Lighthouse Board, the engineers who built the lights and the keepers who tended them but also the story of the castle itself on its journey from a defensive home, to become a lighthouse and ultimately an important museum.

MoSL holds in its care a nationally significant accredited and recognised collection associated with the history of lighthouses in Scotland and the Stevenson family of engineers and has qualified museum professionals amongst the staff. The museum is a leading member of the organisation **Go Industrial** which aims to ensure that Scotland's amazing industrial heritage continues to play an important role in our rich culture, and serves to inspire the future whilst safeguarding the past.

MoSL is literally a beacon for tourism within the area, playing a vital role within the local community by providing employment and opportunity for those who would otherwise find it challenging to enter into the workplace. The museum team pride themselves on being a welcoming and inclusive place to visit and work and MoSL was the first museum in Scotland to gain an Autism Awareness Award for the Museum. The aim is to make the museum more accessible to those on the autism spectrum and to enable them to feel welcome and comfortable when visiting the museum.

### **Trustees and the Board of Directors**

The Trustees have overall responsibility for the organisation and act as its governing body. Trustees are legally responsible for directing the affairs of MoSL and ensuring it is solvent, well run, and delivering on its charitable objectives.



There are currently seven trustees of which one is nominated by the Northern Lighthouse Board and two nominated by Aberdeenshire Council.

The Board of Trustees normally meet four times a year, plus the Annual General Meeting. However, it may be necessary to convene additional meetings as business dictates. While social distancing measures are in place as a result of COVID-19, meetings take place via Zoom. Otherwise, they take place in an accessible ground floor room at MoSL.

Trustees are not paid, but in exceptional circumstances reasonable expenses may be reimbursed. The Trustees are asked to commit to a minimum three-year term on the Board, with the option of serving for further a further term to maximum of two terms.

More information can be found at [www.lighthousemuseum.org.uk](http://www.lighthousemuseum.org.uk)

### **Responsibilities of Trustees**

The responsibilities of being a Trustee are set out in a document issued by the Office of the Scottish Charities Register (OSCR) which is available at the following link [v10\\_guidance-and-good-practice-for-charity-trustees.pdf \(oscr.org.uk\)](https://www.oscr.org.uk/v10_guidance-and-good-practice-for-charity-trustees.pdf),

### **Trustee Person Specification**

#### **Essential:**

- Possess a good understanding of the legal duties, responsibilities and liabilities of a trustee.
- Able to work collaboratively within a team and be open minded about new ideas.
- Be an inclusive thinker, always ready to reach out to ensure equality and inclusivity of planned actions.
- Be committed to the vision of MoSL in its next phase of sustainable development and in promoting the best interests of staff, visitors and the community.
- Be legally eligible to stand as a registered Company Director and Charity Trustee.

#### **Desirable:**

- Have a good understanding of the charitable and/or museum sector, with a knowledge of how they function and operate.
- Have experience of working for a local authority, city council or similar body at a senior level, or engaging with them as an organisational stakeholder.
- Have previous experience as a Trustee of another Charity.

#### **Additional Skills:**

In order to be able to directly support the work of MoSL Trustees will preferably bring skills in one or more of the following areas:

- Human Resources
- Public Relations
- Event Management.



- Fundraising Skills
- Museum and Galleries
- Community Education

**To apply:**

Please submit a covering letter, expressing your interest in the role and your reasons for applying. It is important to also describe how your skills and experience will help you fulfil the responsibilities of the role and reach its potential. Please also include a current CV. The closing date for applications is Friday 24 September 2021.

Shortlisted applicants will be contacted for an interview which depending on circumstances may be conducted virtually. The interview will be with the Nomination Committee which will be formed of three Trustees.

The successful candidate will then be invited to attend the next Board Meeting in early November 2021, with a view to formally starting the role at that meeting.

If you would like to informally discuss the role, please contact: Ron Morrice, [chair@lighthousemuseum.org.uk](mailto:chair@lighthousemuseum.org.uk). A conversation with another Trustee or the Museum Manager is also possible, as is a short visit to see the Museum.